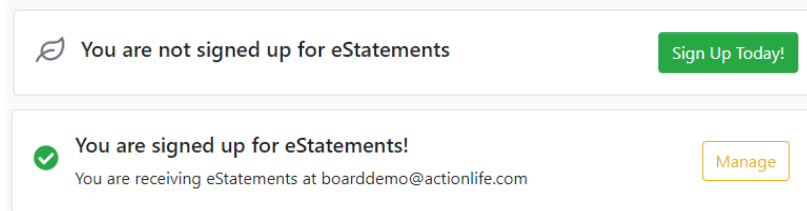


Resident Portal: How manage eStatements

Below are the steps to register for electronic statements or to how to unregister

1. Access <https://resident.actionlife.com> in a web browser.
2. Log in to your Resident Portal account.
3. On the Dashboard you will see if you are currently signed up for eStatements.



- a. Registering for eStatements
 - i. Click on the Sign Up Today! Button.
 - ii. Click Subscribe on the Manage eStatements window.
Please note: eStatements will be sent to the email addresses on file for all deeded owners on the account. By signing up for eStatements you will no longer receive paper statements. If your association uses Coupon Books, you will only receive eStatements if you are past due.
- b. Unregistering for eStatements
 - i. Click the Manage button
 - ii. Click the Unsubscribe button on the Manage eStatements window.

If you have any difficulty, please contact Community Care by sending an email to communitycare@actionlife.com or by calling (800) 400-2284.